**Plymouth-Canton Civitan Club Business Meeting Minutes**

**October 4, 2018**

Present:

Diana MacDonald

Kathy Turnquist

Gary Turnquist

Sandy Drauss

Robert Anderson

Al Prendergast

Bonnie Prendergast

Jacquie Norton

Cheryl Van Viet

Hal Hultman

Mary Stewart

Susan Hamrick

Happy Westmeier

Claudia Sargent

Fred Eagle

Sandy Drauss

The meeting was called to order by Mary Stewart at 6:30 PM.

**1. Additions & Corrections to Funds and Service**

**2. Correspondence**

 a) Received October Plymouth Community Senior Connections newsletter circulated to members present.

 b) Thank you from Sam Detrich’s family - Bryan, Patti, and Karen

 c) 2018 Walk of Trees registration form to enter the lottery drawing to display a Christmas Tree in Kellogg Park.

 d) Letter from Michael Pilotto to Gary and Kathy Turnquist about the Halloween Party Friday, October 26th, 2018 hosted by Knights of Columbus at St. John Neumann Church. We are to arrive at 5:30 to set up photo booth.

 e) Hats for the Homeless Drive for the homeless – collecting hats, gloves, scarves, boots and other items

 f) Fund Raiser – Need gently used purses and jewelry

 g ) Email from Pat Bialek withdrawing membership.

**3. Minutes of Last Meeting**

Motion by Gary Turnquist, seconded by Al Prendergast, passed to approve the September 6, 2018 minutes.

**4. Treasurer’s Reports**

Kathy Turnquist explained the September Treasurer’s Report. Diana MacDonald moved and Gary Turnquist seconded a motion to approve the monthly Treasurer’s report. The motion passed. Kathy explained and answered questions related to the End of Year Treasurer’s report. Gary Turnquist moved and Diana MacDonald seconded a motion to approve the Year End Treasurer’s report. The motion passed.

**5. Administration – Jacquie Norton**

 a) Dinner Meeting – October 18th @ 6:00 pm – Leo’s, 17398 Haggerty Rd, Livonia. Speaker will be Jeff Noble, Michigan House Republicans, District 20 (Northville and Plymouth cities, Northville and Plymouth Townships and a portion of Canton)

 b) Current membership count - 38

 c) Health report – Vivian and Bonnie are both working on resolving knee issues.

 d) 2018 North Central District Convention – Report from Cheryl

 Future Locations - 2019 Greenville, SC - 2020 Milwaukee, WI. Reminder to read North Central District website.

 **Awards and Patches:**

 Mary Stewart - Distinguished President 2016 – 2017

 Civitan at the Helm – Club received Captain level

 2018 International President visit patch

 Photos and thank you notes were shared from YLDC. Next YLDC – July 8 – 13, 2019

 Ron Kulas steps down as YLDC director, leaving two new young directors to take his place. Ron will continue at YLDC as Sr. Advisor.

e) Christmas party – Sandy Drauss - *BRING GIFT TO EXCHANGE* and a donation for Hats for the homeless.

 5:00 p.m. - Saturday, December 1 at 16725 Country Knoll Dr. Northville (South off 6 Mile Rd and West of Haggerty)

f) Fred’s correct phone # is 734-679-5884

6. **Funds – Carol Swan**

 a) Plymouth Taste Fest 9/7, 6-8 PM at Station 885 – Very popular. Several restaurants chose not to participate this year because of lack of response throughout the year after the taste fest.

 b) Plymouth Fall Festival September 7-9 Civitan Photo Booth was very popular especially

 on Sunday even during the rain when other tents were closing. $945 PROFIT

 c) Candy Box – Kathy

 Total income reported $\_\_\_\_\_\_\_\_\_\_\_\_

 d) Charity Poker – Sandy, Mary, Carol S. and Carol C. are working a charity poker event for the Livingston Civitan club to learn how to run our own events. This is an opportunity for our club to raise the money needed to replace Carsons. Much help will be needed so please let Sandy know if you would be willing to help these events.

 e) Dixboro – Sandy – November 16 thru 18th. 15% discount coupons and were passed around. This is a great fundraiser for our club, bring a friend, and pass out coupons and shop. 15% discount coupons were passed around and coupons will also be attached to newsletter.

 f) Fruitcake – Gary - 1,900 lbs pre-order received for immediate distribution. There are 100 lbs available.

 g) Barefoot Halloween Photos – Gary

 Sunday, October 28th – Farmington and 5 mile at Bench Pub Flowers

**7. Service – Gary Turnquist**

 a) Food Box build – October 13th – Gary - meet at 9:00 a.m. @ Costco Middle Belt & I-96 and carpool to focus hope.

 b) Down Syndrome Buddy Walk report- Mary - Volunteers; Bill, Mary, Happy, Barb, Diana MacD, Claudia, Sandy and Carol S. with friend Kaye spent a cold windy morning helping Down Syndrome guild in their effort to raise money and awareness.

 c) Miracle League – Mary

 Saturday, October 6th Location: Mill, Farmer, and Main – 357 Theodore St., Plymouth

 d) Ford Road Clean Up – report - September 26, Wednesday worked well, clean up only took an hour then we had breakfast at Scramblers. Thank you Gary, Kathy, Hal, Barb, Sandy, Mary and her brother Carl from Pennsylvania.

 e) Focus Hope Walk – October 14th from 11-4. We are offering kids simple craft projects.

 f) Special Olympics Halloween Party – Gary - October 26, 2018. Set up at 5:30 p.m. at St. John Neumann, 44800 Warren Rd. (Sheldon & Warren) Canton 48187

 g) Salvation Army Bell Ringing this year will be at Kroger on 5 mile and Haggerty.

 h) Operation Good Cheer – Cheryl

 Participants include 109 foster kids this year. Names are expected next week but not sure.

 i) ***Very Important*** - Cooke School Thanksgiving family – Claudia

All non perishable food donations including laundry products, paper, personal hygiene items, etc. can be brought to every Civitan meeting. We can transfer all donations to my vehicle in the parking lot saving us the trouble of moving the items twice. Be aware there are only ***THREE*** meetings before Thanksgiving - October 18 (dinner meeting), November 1 and 15 (dinner meeting). There is only one meeting between Thanksgiving and Christmas to donate additional food, etc. and purchase gifts.

1. A motion was moved and seconded by Sandy and Al to donate a $50 gift card to the family for perishable food. The motion passed.
2. A motion was moved and seconded by Sandy and Gary to donate a $50 gift card to the family for perishable food. The motion passed.
3. A motion was also moved and seconded by Gary and Al to budget $300 for Christmas gifts for the Christmas family. The motion carried.

**8. New Business**

 a) DDA Winter Display participation request was not received due to possible clerical error.

 b) Civitan International Tool Kit app to be provided local clubs to help advertising flyers, etc.

 c) Donations for $580 were received in memory of Sam Dietrich. Thank you notes were mailed.

Motion was made by Gary and seconded by Sandy for the club to donate an additional $420 to add to donations already received, making a total donation of $1,000 to Civitans at the Helm in recognition of Sam. Motion passed.

**9. Adjournment**

 A motion was moved and seconded by Gary and Fred to adjourn the meeting. The motion passed.

Minutes respectfully submitted by Claudia Sargent